

# Statement of Investment Principles

For the Trustee of the Timpson Group Pension Scheme (Defined Benefit Section)

June 2023

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### 01 Introduction

### **Purpose**

This document constitutes the Statement of Investment Principles ('the SIP') required under Section 35 of the Pensions Act 1995 for the Timpson Group Pension Scheme ('the Scheme'). It describes the investment policy being pursued by the Trustees of the Scheme and is in accordance with the Government's voluntary code of conduct for Institutional Investment in the UK ("the Myners Principles"). This SIP also reflects the requirements of Occupational Pension Schemes (Investment) Regulations 2005.

### **Scheme details**

The exclusive purpose of the Scheme is to provide retirement and death benefits to eligible participants and beneficiaries. It qualifies as a registered pension scheme, registered under Chapter 2 of Part 4 of the Finance Act 2004.

### **Advice and consultation**

Before preparing this Statement, the Trustees have sought advice from the Scheme's Investment Consultant, XPS Investment Limited. The Trustee has also consulted the Principal Employer on any future changes in investment policy as set out in this Statement.

### **Investment powers**

The Scheme's Trust Deed and Rules set out the investment powers of the Trustees. This Statement is consistent with those powers. Neither this Statement nor the Trust Deed and Rules restricts the Trustees' investment powers by requiring the consent of the Principal Employer.

In accordance with the Financial Services and Markets Act 2000, the Trustees set general investment policy but delegate responsibility for the selection of the specific securities and any financial instruments in which the Scheme invests to the Investment Managers.

#### **Review of the Statement**

The Trustees will review this Statement and their investment policy at least every three years in conjunction with each triennial valuation or immediately following any significant changes in investment policy.

The Trustees will also review this Statement in response to any material changes to any aspect of the Scheme, its liabilities, finances and attitude to risk of either the Trustees or Principal Employer which it judges to have a bearing on the stated investment policy.

The Trustees will receive confirmation of the continued appropriateness of this Statement annually, or more frequently, if appropriate.

### **Definitions**

Capitalised terms in this document mean the following:

Act - The Pensions Act 1995 (as amended by section 244 of the Pensions Act 2004);

AVCs - Additional Voluntary Contributions;

*Investment Manager* – An organisation appointed by the Trustees to manage investments on behalf of the Scheme;

**Principal Employer** – Timpson Group;

**Recovery Plan** - The agreement between the Trustees and the Principal Employer to address the funding deficit;

*Scheme* – The Timpson Group Pension Scheme (Defined Benefit section);

**Statement** - This document, including any appendices, which is the Trustees' Statement of Investment Principles;

**Technical Provisions** - The amount required, on an actuarial calculation, to make provision for the Scheme's liabilities;

*Trust Deed and Rules* - the Scheme's Trust Deed and Rules dated 1 November 1994, as subsequently amended;

*Trustees* – the collective entity responsible for the investment of the Scheme's assets and managing the administration of the Scheme;

*Value at Risk* - a technique which uses historical correlations of asset class returns and volatilities to estimate the likely worst-case scenario loss for a given portfolio of assets.

## 02 Strategic investment policy and objectives

### **Choosing investments**

The Trustees rely on professional Investment Managers for the day-to-day management of the Scheme's assets. However, the Trustees retain control over some investments. For example, the Trustees make decisions about pooled investment vehicles in which the Scheme invests and any AVC investment vehicles.

The Trustees' policy is to regularly review the investments over which they retain control and to obtain written advice about them when necessary. When deciding whether or not to make any new investments the Trustees will obtain written advice and consider whether future decisions about those investments should be delegated to the Investment Managers. The written advice will consider suitability of the investments, the need for diversification and the principles within this Statement. The adviser will have the knowledge and experience required under Section 36(6) of the Act.

### **Long-term objectives**

The primary investment objective of the Trustees is to seek to ensure the Scheme is able to meet the benefit payments promised as they fall due from a combination of investment returns and planned contributions.

Having regard to the primary investment objective and subject to the strength of the employer covenant, the Trustees will seek to:

- > To maintain a suitably diversified portfolio of assets of appropriate liquidity which will generate income and capital growth to meet, together with new contributions from members and the employer, the cost of current and future benefits of the Scheme
- > To limit the risk of the assets failing to meet the liabilities over the long term
- > To control the long-term costs of the Scheme by maximising the return on the assets whilst having regard to the above objectives.

### **Expected returns**

The Scheme has entered into a buy-in policy with an insurer covering all member benefits. Surplus assets are being invested and are expected to grow following an investment policy as noted in this document which has been agreed between the Trustees and the Principal Employer.

### **Investment Policy**

The Scheme entered a buy-in policy with Just Retirement Limited and consequently all members benefits are expected to be paid by Just Retirement Limited. The Scheme still holds a surplus of cash following the buy-in, which is currently held within a diversified portfolio of assets (e.g. equities, illiquid assets, and cash). The level of risk generated through this current surplus allocation is acceptable to the Trustees, and the Principal Employer.

The strategic asset allocation the Trustees have adopted following the buy-in is detailed in Appendix I. The specific Investment Manager mandates against which performance of the assets will be assessed are specified in Appendix II.

### **Range of assets**

The Trustees consider that the combination of the investment policy detailed in Appendix I and the specific manager mandates detailed in Appendix II will ensure that the assets of the Scheme include suitable investments that are appropriately diversified and provide a reasonable expectation of meeting the objectives. In setting out the mandates for the Investment Managers, the Trustees will ensure that the Scheme holds a suitably diversified range of securities in each category, avoiding an undue concentration of assets.

Based on the structure set out in Appendix I, the Trustees consider the arrangements with the Investment Managers to be aligned with the Scheme's overall strategic objectives. Details of each specific mandate are set out in agreements and pooled fund documentation with each Investment Manager. The amounts allocated to any individual category or security will be influenced by the overall benchmark and objectives, varied through the Investment Managers' tactical asset allocation preferences at any time, within any scope given to them through the asset allocation parameters set by the Trustees or governing the pooled funds in which the Scheme is invested.

The Trustees will ensure that the Scheme's assets are predominantly invested in regulated markets to maximise their security.

## Strategic investment policy and objectives continued

Investment Managers are incentivised to perform in line with expectations for their specific mandate as their continued involvement as Investment Managers as part of the Scheme's investment strategy and hence the fees they receive are dependent upon them doing so. They are therefore subject to performance monitoring and reviews based on a number of factors linked to the Trustees' expectations, including the selection / deselection criteria set out in Section 6.

The Trustees encourage Investment Managers to make decisions in the long-term interests of the Scheme. The Trustees expect engagement with management of the underlying issuers of debt or equity and the exercising

of voting rights in line with the investment mandate guidelines, where applicable.

This expectation is based on the belief that such engagement can be expected to help Investment Managers to mitigate risk and improve long term returns. As covered in more detail in Section 3, the Trustees also require the Investment Managers to take ESG factors and climate change risks into consideration within their decision-making as the Trustees believe these factors could have a material financial impact in the long-term. The Trustees therefore make decisions about the retention of Investment Managers, accordingly.

### 03 Responsible investment

The Trustees have considered their approach to environmental, social and corporate governance ("ESG") factors for the long term time horizon of the Scheme and believe there can be financially material risks relating to them. The Trustees have delegated the ongoing monitoring and management of ESG risks and those related to climate change to the Scheme's Investment Managers. The Trustees require the Scheme's Investment Managers to take ESG and climate change risks into consideration within their decision-making, in relation to the selection, retention or realisation of investments, recognising that how they do this will be dependent on factors including the characteristics of the asset classes in which they invest.

The Trustees may seek advice on the extent to which their views on ESG and climate change risks may be taken into account in any future Investment Manager selection exercises. Furthermore, the Trustees, will monitor the processes and operational behaviour of the Investment Managers from time to time, to ensure they remain appropriate and in line with the Trustees' requirements as set out in this Statement.

As the Scheme invests in pooled funds, the Trustees acknowledge that they cannot directly influence the policies and practices of the companies in which the pooled funds invest.

They have therefore delegated responsibility for the exercise of rights (including voting rights) attached to the Scheme's investments to the Investment Managers.

The Trustees encourage them to engage with investee companies and vote whenever it is practical to do so on financially material matters such as strategy, capital structure, conflicts of interest policies, risks, social and environmental impact and corporate governance as part of their decision-making processes. The Trustees

require the Investment Managers to report on significant votes made on behalf of the Trustees.

If the Trustees become aware of an Investment Manager engaging with the underlying issuers of debt or equity in ways that they deem inadequate or that the results of such engagement are mis-aligned with the Trustees' expectation then the Trustees may consider terminating the relationship with that Investment Manager.

When considering the selection, retention or realisation of investments, the Trustees have a fiduciary responsibility to act in the best interests of the beneficiaries of the Scheme, although they have neither sought, nor taken into account, the beneficiaries' views on matters including (but not limited to) ethical issues and social and environmental impact. The Trustees will review this policy if any beneficiary views are raised in future.

### Oversight of investment manager approach

In order to ensure sufficient oversight of the engagement and voting practices of their managers, the Trustee may periodically meet with its Investment Managers to discuss engagement which has taken place. The Trustee will also expect its Investment Adviser to engage with the managers from time to time as needed and report back to the Trustee on the stewardship credentials of its managers. The Trustee will then discuss the findings with the Investment Adviser, in the context of its own preferences, where relevant. This will include considering whether the manager is a signatory to the UK Stewardship Code. The Trustee recognises the Code as an indication of a manager's compliance with best practice stewardship standards.

## 04 Risk measurement and management

The Trustees recognise a number of risks involved in the investment of the assets of the Scheme. The Trustees measure and manage these risks as follows:

Solvency risk and mismatching risk - The risk that the assets do not respond to market changes in the same way as the liabilities, resulting in volatility in the funding position, is addressed through the strategic asset allocation and through ongoing triennial actuarial valuations. In setting the investment strategy, the Trustees will consider (for example) the Value at Risk.

Strategy risk - The risk that the Investment Managers' asset allocation deviates from the Trustees' investment policy is addressed through regular review of the asset allocation. In reviewing the investment strategy on a periodic basis, the Trustees will consider the current economic factors affecting the asset classes in which they have invested and the short to medium term outlook for performance by reference to e.g. current and historic yields, GDP growth forecasts and other relevant factors. The Trustees will also consider how far the actual asset allocation has drifted from the strategic asset allocation and take action to rebalance if necessary.

Liquidity risk - The risk that assets cannot be sold quickly enough to enable benefits to be paid or that the Trustees cannot exit a particular investment is addressed through the process by which the administrator estimates the benefit outgo and ensures that sufficient cash balances are available, and through the Trustees' policy on realisation of assets (see below).

Inappropriate investments - The risk that an Investment Manager invests in assets or instruments that are not considered to be appropriate by the Trustees is addressed through the Trustees' policy on

the range of assets in which the Scheme can invest (see section 2).

Counterparty risk - The risk that a third party fails to deliver cash or other assets owed to the Scheme is addressed through the Investment Managers' guidelines with respect to cash and counterparty management.

Political risk - The risk of an adverse influence on investment values from political intervention is reduced by diversification of the assets across many countries.

Custodian risk - The risk that the custodian fails to provide the services expected is addressed through the agreement with the third party custodian and ongoing monitoring of the custodial arrangements. In pooled arrangements this is invariably delegated to the Investment Managers.

Manager risk - The risk that an Investment Manager fails to meet their stated objective is addressed through the performance objectives set out in Appendix II and through the monitoring of the Investment Managers as set out in section 6. In monitoring the performance of the Investment Managers, the Trustees measure the returns relative to the benchmark, objective and the volatility of returns. In addition, the Trustees will regularly review each Investment Manager's approach to risk within each fund in order to highlight any unintended risk being taken.

Fraud/Dishonesty - The risk that the Scheme assets are reduced by illegal actions is addressed through restrictions applied as to who can authorise transfer of cash and the account to which transfers can be made.

Currency risk — The risk of losses through depreciation of non-sterling currencies is measured by reference to the exposure of the Scheme to pooled funds with unhedged currency risk and is managed by investing predominantly in sterling assets and only taking currency risk where it increases the level of diversification.

## 05 Realisation of assets and investment restrictions

### **Realisation of investments**

In recognition of the fact that funds may need to be realised for a number of unanticipated reasons at any time, and the desirability of retaining as high a degree of flexibility as possible to cater for unexpected changes in circumstances, the Trustees will monitor closely the extent to which any assets not readily realisable are held by the Investment Managers and will limit such assets to a level where they are not expected to prejudice the proper operation of the Scheme.

The Trustees have considered how easily investments can be realised for the types of assets in which the Scheme is currently invested. As such, the Trustees believe that the Scheme currently holds an acceptable level of readily realisable assets. The Trustees will also take into account how easily investments can be realised for any new investment classes it considers investing in, to ensure that this position is maintained in the future.

The Trustees will hold cash to the extent that it considers necessary to meet impending anticipated liability outflows. A bank account is used to facilitate the holding of cash awaiting investment or payment.

#### Investment restrictions

The Trustees have established the following investment restrictions:

- > The Trustees or the investment managers may not hold in excess of 5% of the Scheme's assets in investments related to the Principal Employer;
- > Whilst the Trustees recognise that borrowing on a temporary basis is permitted, this option will only be utilised where it is deemed absolutely necessary or where the Trustees have received advice from the Investment Consultant that the Scheme's overall exposure to risk can be reduced through temporary borrowing, e.g. during an asset transfer;
- > Investment in derivative instruments may be made only insofar as they contribute to the reduction in risk or facilitate efficient portfolio management.

The Investment Managers impose internal restrictions that are consistent with their house style. In some instances, the Trustees may impose additional restrictions and any such restrictions are specified in Appendix II.

## 06 Investment Manager Arrangements and fee structure

### **Delegation to Investment Manager(s)**

In accordance with the Act, the Trustees have appointed one or more Investment Managers and delegated to them the responsibility for investing the Scheme's assets in a manner consistent with this Statement.

The Investment Managers are authorised and regulated to provide investment management services to the Scheme. Within the UK, the authorisation and regulation of the Investment Managers falls under the Financial Conduct Authority (FCA). Specific products in which the Scheme invests may also be regulated by the Prudential Regulatory Authority (PRA). For non-UK Investment Managers, authorisation and regulation is undertaken by the home state regulator.

Where Investment Managers are delegated discretion under section 34 of the Pensions Act 1995, the Investment Managers will exercise their investment powers with a view to giving effect to the principles contained in this Statement so far as reasonably practicable. In particular, the Investment Managers must have regard to the suitability and diversification of the investments made on behalf of the Scheme.

The Investment Managers will ensure that suitable internal operating procedures are in place to control individuals making investments for the Scheme.

### **Performance objectives**

The individual benchmarks and objectives against which each investment mandate is assessed are given in Appendix II.

### **Review process**

Appointments of Investment Managers are expected to be long-term, but the Trustees will review the appointment of the Investment Managers in accordance with their responsibilities. Such reviews will include analysis of each Investment Manager's performance and processes and an assessment of the diversification of the assets held by the Investment Manager. The review will include consideration of the continued appropriateness of the mandate given to the Investment Manager within the framework of the Trustees' investment policies.

The Trustees receive quarterly performance monitoring reports from the Investment Managers which consider performance over the quarter, one and three year periods. This monitoring helps to determine an Investment Manager's ongoing role in implementing the investment strategy. If there are concerns, the Trustees may carry out a more in-depth review of a particular Investment Manager. Investment Managers will also attend Trustees meetings as requested.

The Trustees will re-assess progress on ESG issues periodically.

Fund manager remuneration is considered as part of the manager selection process. It is also monitored regularly.

### **Selection / Deselection Criteria**

The criteria by which the Trustees will select (or deselect) the Investment Managers include:

- > Parent Ownership of the business;
- > People Leadership/team managing the strategy and client service;
- > Product Key features of the investment and the role it performs in a portfolio;
- > Process Philosophy and approach to selecting underlying investments including operational risk management and systems;
- > Positioning Current and historical asset allocation of the fund;
- > Performance Past performance and track record;
- > Pricing The underlying cost structure of the strategy;
- > ESG Consistency and extent to which ESG analysis is incorporated into the process of selecting underlying investments.

## **Investment Manager Arrangements and fee structure continued**

An Investment Manager may be replaced, for example (but not exclusively), for one or more of the following:

- > The Investment Manager fails to meet the performance objectives set out in Appendix II;
- > The Trustees believe that the Investment Manager is not capable of achieving the performance objectives in the future;
- > The Investment Manager fails to comply with this Statement.

### **Investment Managers' fee structure**

The Investment Managers are remunerated by receiving a percentage of the Scheme's assets under management and, in some cases, through the application of a flat fee. Details of the fee arrangements are set out in Appendix II. It is felt that this method of remuneration provides appropriate incentives for the Investment Managers to target the agreed level of outperformance whilst adhering to the level of risk specified by the Trustees.

### **Portfolio turnover**

The Trustees require the Investment Managers to report on actual portfolio turnover at least annually, including details of the costs associated with turnover, how turnover compares with the range that the Investment Manager expects and the reasons for any divergence.

## 07 Additional Voluntary Contribution arrangements

### **Provision of AVCs**

The Scheme provided a facility for members to pay additional voluntary contributions (AVCs) to enhance their benefits at retirement. The Trustees' objective was to provide vehicles that enabled members to generate suitable long-term returns, consistent with their reasonable expectations.

The investment funds were provided by Legal & General Investment Management and Utmost Life & Pensions.

The Trustees selected these vehicles as they were believed to meet the Trustees' objective of providing investment options that enabled AVC members to generate suitable long-term returns, consistent with their reasonable expectations.

### **Review process**

The appointment of the AVC providers and the choice of AVC funds offered to members will be reviewed by the Trustees in accordance with their responsibilities, based on the result of the monitoring of performance and process. The Trustees will review the appointment of the AVC providers periodically in the light of their performance.

Where possible, performance of the AVC providers will be measured relative to the individual benchmarks and objectives for the funds offered and/or to other providers offering similar fund options as measured in industry AVC surveys.

### **08 Compliance Statement**

### **Confirmation of advice**

Before a Statement of Investment Principles, as required by the Pensions Act 1995, is prepared or revised by the trustees of a pension scheme, they must have consulted with the principal employer and obtained and considered the written advice of a person who is reasonably believed by it to be qualified by their ability in and practical experience of financial matters and to have the appropriate knowledge and experience of the management of the investments of such schemes.

### **Trustees' declaration**

The Trustees confirm that this Statement of Investment Principles reflects the Investment Strategy they have decided to implement. The Trustees acknowledge that it is their responsibility, with guidance from the Advisers, to ensure the assets of the Scheme are invested in accordance with these Principles.

## Appendix I Investment Strategy & Structure

### **Overall strategy**

The Trustees have identified the following investment policy as appropriate to meet the objectives of the Scheme post buy-in:

Fund	Asset class	Target Allocation (%)	
Equilibrium (Miton) UK Value Opportunities Fund	UK Equities		
Equilibrium (Octopus) UK Micro Cap Growth Fund		21%	
Equilibrium (Liontrust) Special Situations Fund			
Brown Shipley UK Segregated Mandate			
Fidelity Sustainable Global Equity Income Fund	Global Equities	56%	
Natwest Trustee Bank Account			
Brown Shipley Cash & Commitments	Cash	1%	
Equilibrium Cash & Commitments			
RT Capital Fund II LP	Unlisted private assets		
RT Nanopore GP (Voltaic LP)		22%*	
RT Nanopore GP (Nucleics LP)			
JSL LifeStance			
JSL Tiger Connect			

<sup>\*</sup>The Trustee entered into an agreement to sell a number of illiquid holdings to the Principal Employer in May/June 2023. The percentage allocation to illiquid investments in the table above is based on the latest official valuation of those assets at the time of writing this Statement.

### Rebalancing and cashflow

The Trustees review the asset allocation on a periodic basis to ensure that the Scheme assets are allocated in a manner that is consistent with the objectives as detailed in this Statement.

There is no automatic rebalancing back to the target, however the Trustees will periodically review the position and take action to rebalance if considered appropriate.

### Appendix II

### Fund benchmarks, objectives & fees

### **Equilibrium**

### (Premier Miton) UK Value Opportunities Fund

Benchmark FTSE All-Share Index

Objective The objective of the Fund is to provide

capital growth over the long-term, being five years or more. Five years is also the minimum recommended period for holding shares in this Fund. The fund can invest in companies across all market

capitalisations.

### (Octopus) UK Micro Cap Growth Fund

Benchmark Numis Smaller Companies plus AIM ex IT

Objective The Fund aims to achieve capital growth

by investing in a portfolio of 60-100 growing UK smaller companies quoted on the official list of the London Stock Exchange, Alternative Investment Market

(AIM) and Aquis Exchange.

### (Liontrust) Special Situations Fund

Benchmark FTSE All-Share Index

Objective The Fund aims to deliver capital growth

over the long term (5 years or more) through using the Economic Advantage investment process. The Fund invests at least 90% of the portfolio in companies incorporated, domiciled or which conduct

significant business in the UK.

#### **Brown Shipley**

### **UK Segregated Mandate**

Benchmark FTSE All-Share TR GBP

Objective To outperform the benchmark by at least

3.0% per annum net of fees over rolling 3-

year periods.

### **Fidelity**

### **Fidelity Sustainable Global Equity Income Fund**

Benchmark MSCI ACWI Index

Objective The fund aims to provide income and

long-term capital growth over a period of 5 years or more. The fund will invest at least 70% in the shares of companies globally, which maintain sustainable

characteristics.

### **Unlisted private assets**

### **RT Capital Fund II LP**

Benchmark N/A

Objective The fund primarily invests in unlisted

companies/investments.

### **RT Nanopore GP (Voltaic LP)**

Benchmark N/A

Objective The fund primarily invests in unlisted

companies/investments.

### **RT Nanopore GP (Nucleics LP)**

Benchmark N/A

Objective The fund primarily invests in investment in

unlisted companies/investments.

#### JSL LifeStance

Benchmark N/A

Objective N/A

### **JSL Tiger Connect**

Benchmark N/A

Objective N/A

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